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|  | <p style="text-align: center;">Republic of the Philippines Department of Education Cordillera Administrative Region SCHOOLS DIVISION OF BENGUET Wangal, La Trinidad, Benguet Telefax: (074) 422-6570; (074)422-7501</p> |  | <p>Document Code: SDO-GQF-QF-OSDS-SDS-003</p> <p>Effectivity Date: 9-03-2018</p> |
| <p>DIVISION MEMORANDUM NO. <u>261</u> S. 2019</p> | | <p>Name of Office: SDO-CID</p> | |

To: Education Program Supervisors
Public Schools District Supervisors /Coordinating Principals
Elementary and Secondary School Heads
Teacher Applicants

SEP 10 2019

From: 
MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent

Subject: **ADMINISTRATION OF ENGLISH PROFICIENCY TEST (EPT) FOR TEACHER APPLICANTS SY 2020 - 2021**

Date: September 6, 2019

1. Pursuant to DepEd Memorandum No. 50, s. 2016 the Schools Division of Benguet, through the Bureau of Education Assessment – Education Division (BEA – EAD) shall administer the Test of English Proficiency for Teachers (TEPT) for teacher applicants at **Benguet National High School on October 6, 2019 (Sunday)**.
2. The Public Elementary and Secondary School Heads shall submit the names of the teacher applicants to the District Supervisors/Coordinating Principals not later than September 30, 2019, while the Public Schools District Supervisors and Coordinating Principals will submit the final list not later than October 1, 2019 to facilitate the room assignments.
3. Teachers who will take the exam are those who did not take the English Proficiency Test as of March 2018 and February 2019 and the new teacher applicants who were not able to apply last February 2019.
4. The new teacher applicants will please submit their letter of intent to the nearest school of their residences.
5. The teacher examinees shall be given one – day service credit while school heads and supervisors shall be given compensatory overtime credit.
6. Immediate dissemination of this memorandum is desired.